# Central Florida Assessment Collaborative Meeting

# May 20, 2014

Holiday Inn Downtown Disney

1805 Hotel Plaza Blvd, Lake Buena Vista, FL 32830

Minutes taken by: Renee Foran, Pinellas County Schools, Acting Secretary,; edited by Heather Wright, Osceola County Schools, Acting Chair

**Welcome and New Member Introductions** – Heather Wright

**In Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| Kathy Sierra | Miami-Dade | Tracy Moxley | Brevard |
| Kay Brewton | PAEC | Zadda Bazzy | Manatee |
| Jessica Kearbey | Manatee | Dyleeng Beach | Hernando |
| Susan Jackson | Hernando | Cherie Arnette | Escambia |
| Daphne Csonka | Seminole | Kathy Lawrence | Levy |
| Nick Piscitelli | Charlotte | Greg Alford | PAEC |
| Matthew Virga | Collier | Cherlottla Argrett | Seminole |
| Chris Kohlstedt | Indian River | Eric Holland | Volusia |
| LaDona Miller | Brevard | Pete Zsiga | St. Lucie |
| Joseph Stanley | Okeechobee | Walter Chason | Polk |
| Kathy Dailey | St. Lucie | Matt Lynch | Alachua |
| Marcia Davis | Highlands | Laurie Graebner | DeSoto |
| Renee Foran | Pinellas | Catherine Simmons | AVID |
| Angel Teron | Lake | Suzy Branch | NEFEC |
| Hannah From | Osceola | Justin Seabolt | Osceola |
| Heather Wright | Osceola |  |  |

**Attending via Webinar**

Elizabeth Brett Kushner

Bethany Fee

Amanda Phillips

Dawn Caruso

Shelbi Ericsson

Brian McElhone

Theresa Lessard

Emily Arcia

**Grant Update/Item Bank -** Justin Seabolt

* As of May 15th, 7323 items for grant courses and 2414 items for non-grant courses have been published. A handout was provided that gave a breakout of items by course.
* Overview of item writer sign-up sheet
* Teachers are needed for the following grant courses:
  + Leadership Education and Training 1 (Army ROTC)
  + Aerospace Science 1 (Air Force ROTC)
  + Technical Design 1
  + Chinese 1-2
* There is a new page on the CFAC website which shows the courses with the highest needs: <http://cfacteam.weebly.com/district-resources.html>
* Due to issues with a vendor, CFAC item specs & blueprints are not posted on the CFAC website. They can be found on Osceola’s share point: [http://sp.osceola.k12.fl.us/SitePages/Home.aspx](http://sp.osceola.k12.fl.us/SitePages/Home.aspx%20%20) in Departments->Research, Evaluation & Assessment->Assessment Resources. Training resources are also available.

**AVID Update -** Cathy Simmons

* AVID is having a WebEx on 5/22 at 1:00 to go over the assessment development process and accompanying documents with their district coordinators. The ultimate goal is to ensure all AVID teachers have a basic understanding of the item specifications and blueprints prior to administering the tests next year.
* Pasco, Pinellas and Sumter are field testing this spring. Items will be refined based on the results.
* Any AVID district can have access to items as long as they sign a security agreement; they do not have to be a CFAC member.
* There was a discussion about eliminating the “free option” from Eduphoria for AVID bank. The concern is that as items are updated, districts who’ve utilized the free option would not receive the updates.
  + One concern expressed was that districts may not have the manpower to recreate tests each year. We discussed possible ways that updated test forms could be shared each year.

**Summer Regional Assessment Workshops**– Justin Seabolt & Heather Wright

* The following districts are participating:
  + Alachua
  + Brevard
  + Broward
  + Collier
  + DeSoto
  + Gadsden
  + Jackson
  + Lake
  + Lee
  + Madison
  + Manatee
  + Miami-Dade
  + Okaloosa
  + Orange
  + Osceola
  + Palm Beach
  + Pasco
  + Pinellas
  + Putnam
  + Sarasota
  + St. Lucie
  + Taylor
  + Volusia
  + Walton
* Workshops “By the Numbers”
  + Orlando (Grant) – 34 confirmed
  + Orlando (Non-Grant) – 13 confirmed
  + Ft. Lauderdale (Grant) – 54 confirmed
  + Ft. Lauderdale (Non-Grant) – 23 confirmed
  + Tallahassee (Grant) – 12 confirmed
  + Tallahassee (Non-Grant) – 3 confirmed
* Currently recruiting for Chinese 1-2 and ROTC courses only
* Items published for non-grant courses by teachers being paid by Volusia as fiscal agent will be credited toward the districts contributing the funds to Volusia.
  + Example: We hire a Broward County teacher to work on non-grant courses paid by Volusia. These items do not get credited to Broward. They get credited to the district(s) who contributed the funds to Volusia as the fiscal agent.
* Items published for non-grant courses by teachers being paid by their own district will be credited toward their own district.
  + Example: We have a Lake County teacher working on non-grant courses paid by Lake County. These do get credited to Lake.
* If you need access to the survey to track participants from your district, contact Justin. He will need a gmail address.

**Plans to Use IBTP** – Heather Wright

* Upcoming Test Creation Sessionsfor District Staff
  + Central Florida: September 2-5; CTE HTM & CFAC electives, JROTC in addition to assessments for 4 core areas
  + South Florida: September 8-12; All HTM, CFAC electives, JROTC, in addition to assessments for 4 core areas
  + Panhandle: TBD (Hopefully before Central FL); CFAC content area in addition to assessments for 4 core areas
* The thinking is that the work would be divided among the areas with each group building on the work done by previous groups. The Panhandle (smaller districts) could start working on the core areas.

**USF Presentation** – Dr. Yi-Hsin Chen

* Results of field test analysis presented. Go to [www.coedu.usf.edu/ychen](http://www.coedu.usf.edu/ychen) to download slides; scroll to bottom, Workshops and Seminar Presentations

**IBTP Update/Feedback** – Miami-Dade

* They had item tryouts in November, 7 schools and approximately 150 students participated with no trouble. In the spring, when field testing with about 24,000 students, issues appeared suddenly. Within administration portion of the platform, pages were extremely slow to load. The issue has not gone away. Seems to be OK on the student end.
* One district just reported issues with images not loading and students being kicked out.
* Security still a concern – teachers can download test and can change answers.
* Scoring non-multiple choice items is a challenge. Miami-Dade has 27000 items to score. The only one person can score items on a test at a time (they have to be logged in). Makes blind “group” scoring impossible. MD is having to copy and paste student responses.
* Potential issue with release of “core” items due to flaws in review process. There will be two sets of items – reviewed and use with caution.
* We still do not have a firm date for IBTP to become fully functional.
* Concern about load testing being done by Pearson - possibly inadequate. They are testing a max load of 100K simultaneous “clicks”.
* The next DOE update will be at the Communities of Practice meeting on 5/28.

**FOIL updates / SB1642** – Heather Wright

* Discussion about using “principal or teacher-selected” assessments
* Concerns expressed about setting “cut scores” with validity
* Per SB1642 the selection, development, administration, scoring, and data collection policies must be approved by the local school board. Heather asked that when districts begin to draft policies, that they share with the group via SharePoint.

**Item banks** - Hernando

* Driver’s Ed (Retired tests from Dept of Transportation) and Naval Science 1-4 (From Navy 400 - district level only, needs clean-up)
* Susan Jackson has been working to get JROTC national standards into a usable form. Once complete, they will be sharing with the DOE in hopes that they will be added to the course description in CPALMS. This is needed as the statute says that assessments must be aligned to standards.
* Hernando will be loading the items in to Eduphoria. The JROTC items need to be reviewed for grammar/spelling issues. Alachua volunteered to edit the Word document prior to entry into Eduphoria.

**District sharing**

* Miami-Dade sent out an email blast requesting teacher exams for top 100 high enrollment courses. The plan was to have curriculum specialists to create blueprints and then review the tests and align them to standards. Acceptable questions would be entered into the district platform by temps. So far, they received only 20 tests. They are sending out another blast. Lake had less than successful results doing something similar.
* Brevard is pulling curriculum specialists/resource teachers to develop assessments in August. They are also coming to September workshop.

**CFAC Non-Grant Project Updates** – Heather Wright

* Discussed CFAC Project D updates (see handout)
  + Course highlighted in “brown” were modified, reduced from 250 to 125 or 75 items
  + Courses highlighted in “red” were eliminated
  + These changes were made based on participation levels.
* Discussed contribution spreadsheet (see handout). Minimum to be in good standing is 75%. Items can be contributed in ways outside the “regular” process as long as they go through the review process. Contact Heather to discuss.
* Clarified that if districts elect to contribute to the Volusia fund in lieu of having teachers write/review items, it must be at 100% to be considered in “good standing” (not 75%).
* ACCESS assessments – contact Heather if interested in participating Best to provide a list of courses where you have teachers willing to work. Decisions have not been made about whether non-participating districts will have access to the items. There is a potential for grant funding through Access group, which would open it up to all districts.

**Next meeting** – July 24, 2014 at the same location